
Module 1 Theory

You have 45 minutes to complete this task.

ECDL Theory tests can have various formats ranging from multi-choice to paper based tests with written answers. Use Notepad or any text editor to produce your answers.

1. The ALT on a computer keyboard is short for:

- 1 Alternator
- 2 Alto Sax
- 3 Alternative
- 4 Altometer

2. Ctrl is short for:

- 1 Central
- 2 Centre Relocator
- 3 Cut Release
- 4 Control

3. RAM stands for:

- 1 Read All Memory
- 2 Random Access Memory
- 3 Reduce Any Memory
- 4 Reaction Area Memory

4. The best type of program for working out expenses or any numerical type of work is normally a:

- 1 Database
- 2 Spreadsheet
- 3 Wordprocessor
- 4 Presentation Package

5. The best type of program for creating charts is a:

- 1 Database
- 2 Spreadsheet
- 3 Wordprocessor
- 4 Presentation Package